

# **Folk & Traditional Arts Apprenticeship & Fellowship Grants**

## **Guidelines and Application Form**



Rhode Island State Council on the Arts  
<http://www.arts.ri.gov>  
One Capitol Hill, 3rd Floor, Providence RI 02908-5803  
Elena Calderón-Patiño, [Elena.patino@arts.ri.gov](mailto:Elena.patino@arts.ri.gov)  
401.222.6996/Phone 401.222.3018/Fax 401.222.7808/TTY



## Folk & Traditional Arts Fellowship & Apprenticeships at a glance

Grants	Categories	Amount of Grant	Deadline
Folk Arts Apprenticeship		Grant amounts range from \$1000-\$3000.	May 1 <sup>st</sup>
Folk Fellowships	Folk Art	One (1) \$5000 grant in each category  One (1) \$1000 runner-up honorarium in each category.	May 1 <sup>st</sup>

- The folk arts are defined as those artistic practices that are community or family-based and express that community's aesthetic heritage and tradition. The learning process is informal and is passed on from generation to generation by word of mouth, apprenticeship, and imitation.
- Folk Arts Apprenticeships are designed to foster the sharing of traditional (folk) artistic skills between a master and an apprentice who is already familiar with the genre. The program creates this opportunity specifically for individuals who share a common cultural heritage.
- Folk Arts Apprenticeship applicants are **ineligible** to reapply for one fiscal year if they have received funding in this category for three consecutive years.

If you are applying under the Folk Arts Apprenticeships, please consult the RISCA/Folk Arts staff prior to an application

Applicants should submit the following materials:

- Signed and completed Folk Arts Fellowship Application Form
- Required supporting documentation as specified in the Supporting Document Requirements section below
- One copy of the applicant's resume, not to exceed three pages
- One copy of the applicant's biographical statement
- One copy of the Folk Arts Apprenticeships - Supplemental Information/Budget Sheet

# **Folk & Traditional Arts Fellowship Grants**

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## Guidelines - Folk Arts Fellowships

Applicants should carefully review the General Guidelines – Grants to Individuals prior to applying to Folk Arts Fellowships

### Purpose

- Folk Arts Fellowships are designed to provide support to individual artists who demonstrate the highest level of skill and accomplishments in their craft.
- The folk arts are defined as those artistic practices that are community or family based and express that community's aesthetic heritage and tradition. The learning process is informal and is passed on from generation to generation by word of mouth, apprenticeship, and imitation.
- Applicants who need assistance completing an application and/or who require the assistance of an interpreter should call or email Elena Calderón-Patiño, (401) 222-6996 or at [Elena.Patino@Arts.RI.gov](mailto:Elena.Patino@Arts.RI.gov) well in advance of the application deadline.

### Eligibility

- Rhode Island residents are eligible to apply as master artists. Apprentices should seek a master in the genre of their choice. For assistance locating master artists, please call or email Elena Calderón-Patiño, (401) 222-6996 or at [Elena.Patino@Arts.RI.gov](mailto:Elena.Patino@Arts.RI.gov)
- Please note that the Southern New England Folk and Traditional Arts Apprenticeship Program offers support to Rhode Island traditional artists seeking masters or apprentices in Connecticut or Massachusetts. For technical assistance and application forms to the Southern New England Folk and Traditional Arts Program, call 401.222.6996 or 860.278.2044.
- Only **one** Folk Arts Fellowship application is allowed per person per deadline, whether to the Rhode Island Folk Arts Apprenticeship Program and/or to the Southern New England Folk and Traditional Arts Apprenticeship Program.
- Folk Arts Fellowship applicants are **ineligible** to reapply for one fiscal year if they have received funding in this category for three consecutive years.

### Grant Amount

Grants requests may range from \$1,000-\$5,000. Most of the support is for the master's fee. Requests for materials, travel, and for the apprentice(s) stipend, however, will be considered. This Program is partially supported through an Infrastructure Grant of the National Endowment for the Arts. Please acknowledge NEA and RISCA support in all marketing and publicity materials.

**Deadline**                      **May 1st**

## How to Apply

If you are applying under the Folk Arts Fellowships, please consult the RISCA/Folk Arts staff prior to an application

Applicants should submit the following materials:

- Signed and completed Folk Arts Fellowship Application Form
- Required supporting documentation as specified in the Supporting Document Requirements section below
- One copy of the applicant's resume, not to exceed three pages
- One copy of the applicant's biographical statement
- Optional self-addressed stamped envelope for the return of supporting documents

## Supporting Document Requirements

- Applicants should submit supporting documents in whatever form is most appropriate (digital photographs, DVDs or CDs). The supporting document requirements vary by individual application. Applicants should consult the RISCA/Folk Arts staff prior to the deadline for assistance in identifying and/or obtaining the appropriate supporting documents.
- All supporting documents submitted must be duplications of works. No original or single editions of works will be accepted. Supporting documents will be utilized for the duration of the review process; please plan accordingly. For each item please list on the Supporting Documents Reference Sheet the title, medium, dimensions, year of completion, and duration length (where applicable).
- Supporting documents must be prepared according to the specifications listed below

## How to Prepare Supporting Documents

The following information pertains to all of the grant categories for individual artists. Applicants should review the General Guidelines carefully. In addition, applicants should note specific requirements listed under the grant category to which they are applying.

**Visual arts**, submit a minimum of 8, maximum of 10, jpegs online and/or on disc. Images uploaded to the online system should be formatted to 1920 pixels x 1920 pixels and 72 dpi. Images burned to disc should be no larger than one (1) MB each and do not need to be formatted to specific dimensions.

**Music, theater and dance** should be submitted on DVD or VHS formats.

Submissions should reflect the artist's most recent work, preferably work created within the last three years.

# Application - Folk Arts Fellowship

Traditional Art Form: \_\_\_\_\_

Have you had a technical assistance meeting with the Folk Arts staff at RISCA to discuss a draft of your proposal? Yes / No

## Applicant Information

Name: \_\_\_\_\_

Cultural Affiliation: \_\_\_\_\_

City: \_\_\_\_\_ Address: \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Other)

Social Security Number: \_\_\_\_\_

Length of RI Residency: \_\_\_\_\_

### Legislative Districts

Congressional \_\_\_\_\_

RI House \_\_\_\_\_

RI Senate \_\_\_\_\_

Have you or has any organization with which you are affiliated been the recipient of a RISCA grant at any time in the past four years? Yes / No

If yes, when, an in what category? \_\_\_\_\_

## Assurances

I have met all the eligibility requirements listed in the Grants to Individuals - General Guidelines and in the category to which I am applying. I have been a current legal resident of Rhode Island for at least twelve months, and I am not presently an undergraduate or graduate student. I certify that the information contained in this application, including all supporting documents and attachments, is true and correct to the best of my knowledge. I hereby release the Rhode Island State Council on the Arts, its members and employees, from any liability and/or responsibility concerning the submission of materials to this grant program

Applicant Signature: \_\_\_\_\_

Date \_\_\_\_\_

**Application - Folk Arts Fellowship**  
**Supporting Documents - Reference Sheet**

Application number FY-\_\_\_\_\_

Social Security #:\_\_\_\_\_

List all items submitted as supporting documentation. For each item, please list title, medium, dimensions, year of completion, and duration length (where applicable).



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## Guidelines - Folk Arts Apprenticeships

Applicants should carefully review the General Guidelines – Grants to Individuals prior to applying to Folk Arts Apprenticeships

### Purpose

- Folk Arts Apprenticeships are designed to foster the sharing of traditional (folk) artistic skills between a master and an apprentice who is already familiar with the genre. The program creates this opportunity specifically for individuals who share a common cultural heritage.
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- Folk Arts Apprenticeship applicants are **ineligible** to reapply for one fiscal year if they have received funding in this category for three consecutive years.

### Exceptions to General Guidelines

- There is no age requirement to participate as an apprentice. Apprentices under the age of 16 must submit a parent's or legal guardian's release or permission form as part of the application procedure.

### Review Criteria

Applications will be evaluated on the basis of the following criteria:

- Traditionality and artistic merit of master artist
- Extent of apprentice's prior familiarity with the traditional art form
- Extent of apprentice's commitment to continuing the traditional art form
- Feasibility and effectiveness of the apprenticeship plan
- Quality and Feasibility of culminating public presentation

## **Grant Amount**

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## **Grant Payment and Reporting**

The master will be paid 100% upon receipt of the master's signed contracts

## **Evaluation**

The Folk Arts staff will conduct an evaluation of the apprenticeship, which will serve as a final report.

## **Deadline 1**

## **How to Apply**

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## **Supporting Document Requirements**

- Applicants should submit supporting documents in whatever form is most appropriate (digital photographs, DVDs or CDs). The supporting document requirements vary by individual application. Applicants should consult the RISCA/Folk Arts staff prior to the deadline for assistance in identifying and/or obtaining the appropriate supporting documents.
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- Supporting documents must be prepared according to the specifications listed on p. 9

## **How to Prepare Supporting Documents**

The following information pertains to all of the grant categories for individual artists. Applicants should review the General Guidelines carefully. In addition, applicants should note specific requirements listed under the grant category to which they are applying.

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**Music, theater and dance** should be uploaded onto online system.

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# Application - Folk Arts Apprenticeship

Traditional Art Form: \_\_\_\_\_

Have you had a technical assistance meeting with the Folk Arts staff at RISCA to discuss a draft of your proposal? Yes / No

## Applicant Information

Name: \_\_\_\_\_

Cultural Affiliation: \_\_\_\_\_

City: \_\_\_\_\_ Address: \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Other)

Social Security Number: \_\_\_\_\_

Length of RI Residency: \_\_\_\_\_

### Legislative Districts

Congressional \_\_\_\_\_

RI House \_\_\_\_\_

RI Senate \_\_\_\_\_

Have you or has any organization with which you are affiliated been the recipient of a RISCA grant at any time in the past four years? Yes / No

If yes, when, and in what category? \_\_\_\_\_

## Assurances

I have met all the eligibility requirements listed in the Grants to Individuals - General Guidelines and in the category to which I am applying. I have been a current legal resident of Rhode Island for at least twelve months, and I am not presently an undergraduate or graduate student. I certify that the information contained in this application, including all supporting documents and attachments, is true and correct to the best of my knowledge. I hereby release the Rhode Island State Council on the Arts, its members and employees, from any liability and/or responsibility concerning the submission of materials to this grant program

Applicant Signature: \_\_\_\_\_

Date \_\_\_\_\_

**Application - Folk Arts Apprenticeship  
Supporting Documents - Reference Sheet**

Application number FY-\_\_\_\_\_

Social Security #:\_\_\_\_\_

List all items submitted as supporting documentation. For each item, please list title, medium, dimensions, year of completion, and duration length (where applicable).

# Application - Folk Arts Apprenticeship Supplemental Information Sheet

## Part 1: The Master

Name: \_\_\_\_\_

Cultural Affiliation: \_\_\_\_\_

Traditional Art Form: \_\_\_\_\_

*Please be as detailed as possible. Each response should be at least 3-6 paragraphs in length.  
Please attach responses to application.*

1. **Background:** when, where, and how—or from whom—did you learn the traditional art you wish to teach?

2. **Apprenticeship Plan:** have you worked with the apprentice(s) in the past? What specific techniques will you teach during this apprenticeship? When, where, and for how long do you plan to teach (please append a schedule)?

# Application - Folk Arts Apprenticeship Supplemental Information Sheet (Continued)

## Part II: The Apprentice(s)\*

Name: \_\_\_\_\_

Cultural Affiliation: \_\_\_\_\_

Age(s) of Apprentice(s): \_\_\_\_\_

*Please be as detailed as possible. Each response should be at least 3-6 paragraphs in length.  
Please attach responses to application.*

1. **Background:** describe the extent of your familiarity with the tradition art you wish to pursue during this apprenticeship. How, when, where, and with whom did you become familiar with this traditional art form/ Have you previously worked with the master/teacher you have chosen?

2. **Apprenticeship Plan:** Why do you wish to participate in this apprenticeship? What do you hope to accomplish? What are your plans for continuing the traditional art form which you will learn?

***\*Please note that we encourage one-on-one apprenticeships. In some cases, more than one apprentice per master is appropriate and will be allowed.***

# **Application - Folk Arts Apprenticeship Supplemental Information Sheet (Continued)**

## **Part III: The Master and the Apprentice(s)**

1. Ownership: if any items are produced as a result of this apprenticeship, who will it revert to? The master? The apprentice(s)? RISCA/Folk Arts?

B. Follow-up Activities: All apprenticeships **must** culminate in an event which is open to the public, such as a demonstration or exhibit. Describe your plans and dates for this event. Failure to include a final public event will make this application **ineligible**. Please indicate the nature of the event, its date, time and place.

# Application - Folk Arts Apprenticeship Budget Sheet

Master Artist Fee: \_\_\_\_\_

Supplies and Materials (itemize)

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Travel Costs (itemize)

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Other (explain)

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Total: \_\_\_\_\_