



Rhode Island State Council on the Arts
<http://www.arts.ri.gov>
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RISCA FOLK ARTS APPRENTICESHIP APPLICATION QUESTIONS

Potential applicants to the Folk Arts Apprenticeship program are encouraged to contact Elena Calderón Patiño to discuss their application before the deadline. Applicants who need assistance completing an application and/or who require the assistance of an interpreter should contact also contact Elena by phone at (401) 222-6996 or by email at Elena.Patino@Arts.RI.gov well in advance of the application deadline.

NOTE: This is an application guide only. To apply to the Folk Arts Fellowship program, you must submit an application online via <http://www.arts.ri.gov/ind-apply>.

Applicant Eligibility

Are you at least 18 years of age?*

Applicants must be at least eighteen years of age to apply for RISCA funds.

- Yes
 No

Are you a US Citizen or Green Card holder AND a resident of the State of Rhode Island?*

You must be a citizen or a permanent legal resident of the United States and a current, legal resident of the State of Rhode Island in order to apply for support from the Rhode Island State Council on the Arts. You must have established legal residence in Rhode Island for a minimum of twelve consecutive months prior to the date of application. Rhode Island State Law (§ 44-30-5) defines a "resident" as someone "who is domiciled in this state" or "who is not domiciled in this state but maintains a permanent place of abode in this state and is in this state for an aggregate of more than one hundred eighty-three (183) days of the taxable year."

- Yes
 No

Are you a student in an arts degree program?*

Students attending high school or students pursuing undergraduate or graduate degrees in an arts discipline or an arts-related subject area at the time of application may not apply.

- Yes
 No

Have you met with the Folk Arts staff at RISCA to discuss a draft of your proposal?*

Applicants are required to contact Elena Calderón Patiño at elena.patino@arts.ri.gov or 401-222-6996 before submitting a proposal.

Yes

No

Overview Questions

Name of Project*

Please enter a three to five word description of your apprenticeship activities.

Amount Requested*

Please enter the total amount you are requesting for your Apprenticeship activities. This can range from \$1,000 to \$3,000.

Applicant Discipline*

Select the primary numeric code that best describes your main art form (for Folk Arts Fellowships, choose a discipline under "12 Folk/Traditional Arts"). Use of supplemental letters (e.g. 01A or 01B) is encouraged, but optional.

For definitions of these fields, see [this guide](#) to the National Standard data fields.

Project Discipline*

Please choose the same code you selected for Applicant Discipline.

Grantee Race

Our federal funders require that we collect information on grantee race/ethnicity. Providing this information now is optional. If you respond, please select the most appropriate choice from the list below. (Please note that if you do receive RISCA funds, this information will be required in your final report.)

A Asian

B Black/African American

H Hispanic/Latino

N American Indian/Alaska Native

P Native Hawaiian/Pacific Islander

W White

Project Race

Please choose the same selection you made for Grantee Race.

A Asian

B Black/African American

- H Hispanic/Latino
- N American Indian/Alaska Native
- P Native Hawaiian/Pacific Islander
- W White
- 99 No single race

Activity Type*

Please enter "25 Apprenticeship/Internship."

Individuals Benefiting*

Please enter the number of artists who will be directly participating in the apprenticeship process, as well as potential audience members.

Number of Artists Participating*

Please enter the number of artists who will be directly participating in the apprenticeship process.

Children/Youth Benefiting*

Please enter the number of individuals under 18 years of age who will participate in this apprenticeship or benefit as audience members.

Master and Apprentice Information

Background of Master Artist*

When, where, how and from whom did you learn the traditional art you wish to teach? Please be as detailed as possible. Your response should be at least 3-6 paragraphs in length.
[3000 characters]

Name(s) of Apprentice(s)*

Cultural Affiliation(s) of Apprentice(s)*

Age(s) of Apprentice(s)*

Apprenticeship Plan

Apprenticeship Description*

Have you worked with your proposed apprentice(s) in the past? What specific techniques will you teach during this apprenticeship? Please be as detailed as possible. Your response should be at least 3-6 paragraphs in length. [3000 characters]

Apprenticeship Timeline*

In the space below, please provide a detailed timeline for your Apprenticeship Plan. How many days a week will you meet with your apprentice? How many hours each visit? How many weeks will the apprenticeship last?

[3000 characters]

Ownership of Artwork*

If any items are produced as a result of this apprenticeship, who will own them? The master? The apprentice(s)? A specific organization or entity?

[500 characters]

Follow-up Activities*

All apprenticeships must culminate in an event that is open to the public such as a demonstration or exhibit. Describe plans for this event, including date, time, and place. Please note that the final event must take place at a physically accessible site in accordance with [ADA guidelines](#). Failure to include a final public event will make this application ineligible.

[3000 characters]

Apprenticeship Budget

Total income*

Total amount of projected cash income (donations, ticket revenue, etc) for the proposed project. Do not include in-kind. This amount must match the amount of income noted in your project budget.

Total expenses*

Total amount of projected cash expenses (artist fees, materials, etc) for the proposed project. Do not include in-kind. This amount must match the amount of expenses noted in your project budget.

Total In-Kind*

Enter the total cash value of projected in-kind donations for the proposed project. This amount must match the value of in-kind noted in your project budget. (If none is expected, enter 0.)

Project Budget*

[Click here](#) for a link to the Folk Arts Apprenticeship Budget form. Once completed, please attach a copy of your project budget here in either Excel or PDF format.

The numbers in your attached budget must include the numbers you entered above. Your expenses must equal your income.

[1 MB(s) allowed]

Support Materials

Support materials must be prepared according to the genre specifications listed on pages 5 and 6 of the [General Fellowship Guidelines](#).

All work samples must represent work completed within the past three (3) years and should be presented in a professional manner.

All work submitted for review must be complete and not a work-in-progress.

The applicant must be the primary creative force behind the work. Consequently, no other artist may submit the same piece as their own support material at this deadline or in any future RISCA application.

Support Materials or materials used as the basis for awarding a past grant award may not be used in a new application.

Support materials may include:

- Sound files or CDs of original compositions
- Images of visual art pieces
- Videos of performances
- Video of the artist talking about their art form, why it's important to the artist, and how the art form was learned
- Letters of recommendation from the community, community leaders, testimonials about the importance of maintaining this traditional art form
- Press or articles

Reviews, articles, writing samples, letters of support, testimonials from audience or community members, etc. may be uploaded as PDFs or Word or text documents.

If you do not have a PDF converter, this online application system has a Fax to File function (left side bar) that allows you to fax document pages to a designated fax number that will convert them into a PDF. This PDF can be saved to your computer and then **MUST BE** uploaded to this application. Free PDF conversions are also available online.

PLEASE NOTE: The online system can upload images, text documents, video and audio in most formats, however, *there is a 25 MB limit for ALL support materials combined.* Video and audio work samples must be submitted on CD or DVD to the RISCA offices by 4:30pm on April 1. Links to artist websites can also be submitted in the text box on the online application.

If you have trouble uploading media online, contact elena.patino@arts.ri.gov. DVDs and CDs can be sent to the RISCA offices by the deadline date. Send discs to Elena Calderón-Patiño, RISCA, One Capitol Hill 3rd Floor, Providence, RI 02908.

Applicant's resume or CV*

Please no longer than 3 pages.

[2 MB(s) allowed]

Applicant's biographical statement*

[2 MB(s) allowed]

Apprentice Statement of Purpose*

Please attached a statement of no more than two pages from your proposed apprentice, answering the following questions:

- Describe the extent of your familiarity with the traditional art form you wish to pursue during your apprenticeship.
- How, when, where, and with whom did you become familiar with this traditional art form?
- Why do you wish to participate in this apprenticeship? What do you hope to accomplish?
- What are your plans for continuing the traditional art form which you will learn?

Please be as detailed as possible.
[2 MB(s) allowed]

Work Samples 1 through 8
[2 MB(s) allowed each]

Work Sample 9 and 10
[1 MB(s) allowed each]

Additional Support Material such as website URLs
[500 characters]

Support Materials List

Please attach a numbered list of all support materials you are submitting with your application. For artistic samples, please include title, materials, and year of completion. Also list letters of support and any additional materials.

List Upload*
[1 MB(s) allowed]

Assurances Page

The applicant agrees to abide by all the General Terms and Conditions and Assurances as outlined at <http://www.arts.ri.gov/legal>, and has reviewed this information prior to submitting this application. By submitting your application you are agreeing to abide by all of these federal and state terms and conditions if you receive support from RISCA. The applicant understands that all grant applications are considered on a competitive basis. No applicant is guaranteed funding at any level, even if all basic criteria have been met. Prior funding does not guarantee support in current or future years. The applicant understands that all RISCA grant award programs are contingent upon the availability of funds from the General Assembly of the State of Rhode Island and the National Endowment for the Arts, a federal agency.

The applicant will assure that it and any organization assisted by it will comply with Titles I - IV of the Americans with Disabilities Act of 1990 (PL 101-336), as amended, Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., PL 88-352) as amended, Sections 503 & 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Equal Employment Opportunity Act of 1972 (PL 92-261), Rhode Island Executive Order #19, 1977, and where applicable, Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), to the end that no person in the United States shall, on the grounds of race, color, religion, sex, age, national origin, handicap, or sexual orientation, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the applicant received financial assistance from the Council.

It is understood by the applicant and the Rhode Island State Council on the Arts (RISCA) that RISCA reserves the right to use any text, photographs, audio, or video submitted as part of this

application for limited non-commercial educational or promotional use in publications or other media produced, used or contracted by RISCA including, but not limited to: brochures, invitations, newsletters, postcards, websites, etc.

The applicant will certify that the information contained in this application, including all attachments and supporting materials, is true and correct to the best of their knowledge, and that the applicant is an eligible organization as specified in the guidelines. The applicant will certify that the filing of this application has been authorized by the governing body of this applicant, and the person submitting this application has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application.

By checking this box I agree to all of the above:*

I agree to the above Assurances