

Support Materials Requirements

Support materials include (but are not limited to) audio tape, CD, VHS video tape, DVD, manuscripts, and slides. All support materials submitted must be duplications of works. No original or single editions of works will be accepted. Support materials will be utilized for the duration of the review process; please plan accordingly. For each item please list on the Support Materials List the title, medium, dimensions, year of completion, duration length (where applicable), and a brief description of each work.

The applicant must submit examples of recent representative work, preliminary work toward the project, or a combination of both. The applicant must be the primary force behind the work.

The following support materials are required:

Choreography: Submit a maximum of two works on VHS videotape or DVD.

Crafts: Submit a maximum of 10 slides or images on PC compatible CD (see Note on Digital Submissions).

Design Arts: Submit a maximum of 10 slides or images on PC compatible CD (see Note on Digital Submissions).

Folk Arts: The folk arts are defined as those artistic practices that have a community or family base and express that community's aesthetic heritage and tradition. The learning process is informal and is passed on from generation to generation by word of mouth, apprenticeship, and imitation. If the applicant is applying under Folk Arts, please consult the RISCA Traditional & Community Arts staff prior to application.

The applicant should submit support materials in whatever form is most appropriate (slides, photographs, audio tape, CD, VHS video tape or DVD). The applicant should consult the RISCA Traditional & Community Arts staff prior to the deadline for assistance in identifying and/or obtaining the appropriate support materials.

Interdisciplinary: Interdisciplinary art works integrate more than one arts discipline to form a single work. Submit a maximum of two works in any one of the following formats (per work): audio tape, CD, VHS videotape, DVD, a maximum of 15 slides or images on PC compatible CD (see Note on Digital Submissions). The applicant should include a brief description of the documented work on the Support Materials List. The applicant should also include NINE copies of any accompanying text (maximum 20 pages).

Literature (Poetry, Fiction, Plays): Submit NINE copies of a manuscript in one of the following forms: Poetry: a maximum of 10 pages; Fiction – a maximum of 20 double-spaced pages; Plays: a maximum of one act of a complete play. Manuscripts should be

presented in typewritten, manuscript form; photocopies from journals or books are strongly discouraged.

LITERATURE MANUSCRIPTS WILL NOT BE RETURNED; PLEASE KEEP YOUR ORIGINAL.

Media Arts: Submit a maximum of two works on VHS videotape, DVD, or CD. The applicant must submit a 2-5 page treatment of any accompanying screenplay. The applicant must be the primary force behind the work. On the Support Materials List the artist should indicate his/her role in the productions.

Music Composition: Submit a maximum of two works on audio tape or CD. One copy of an accompanying score may be included.

Photography: Submit a maximum of 10 slides or images on PC compatible CD (see Note on Digital Submissions).

Theater: Submit a maximum of two works on VHS video tape or DVD.

Visual Arts: Submit a maximum of 10 slides or images on PC compatible CD (see Note on Digital Submissions).

Note on Digital Submissions: Images must be in JPEG format, 150 – 400 dpi, 600 x 900 pixels, and no more than 500 KB. Please be aware that if your images do not meet the minimum dpi, they may be deficient in quality for panel review. All files must be saved with your name and the number corresponding to the Support Materials List (for example, Smith1.jpeg, Smith2.jpeg). Please do not imbed images into a Power Point presentation. Adobe Photoshop will be used to open JPEG's. If they cannot be easily opened, they will not be considered. Emailed images will not be accepted.